



## Waterford Waterway Management District Minutes

Thursday January 18, 2024 6PM

This meeting was held in person at the Waterford Town Hall and online using Zoom

1. Call to Order – 6:00 PM
  - a. Commissioners present: Chairman Greg Horeth, Grant Horn, Scott Uhler, Bill McCormick, Alex Abendschein, Luke Francois, Dan Schultz.
2. Review and act on meeting minutes
  - a. Cmr. Schultz motioned to approve the previous Monthly Board Meeting Minutes 11/29 and 12/20. Cmr. McCormick seconded. Motion carried 7-0.
3. Review and act on Claims-since last meeting
  - a. Cmr. Francois motioned to approve the claims as submitted. Cmr. Abendschein seconded. Motion carried 7-0.
  - b. Explore Waterford \$108 Chairman Greg Horeth motion to Join Explore Waterford \$108 yearly membership. Cmr. Francios second. Motion carried 6-1
    - i. Scott Uhler abstains not because he doesn't support or like the organization, but because he feels that Explore Waterford will not add value to the WWMD.
    - ii. Claims to be modified to include \$108.
4. Correspondence
  - a. None
5. Reports
  - a. Commission
    - i. Chairman's - Report attached
    - ii. Aquatic Plant Management
      1. Possible new Off-Loading Location
      2. Work is being done with the resident of one location as well as with two contractors to determine feasibility
    - iii. Treasurer's Report – Report attached
      1. Addressed issue with Community State Bank where there was a problem with on-line check writing. Appears to corrected at this point
    - iv. Information and Education – Report attached
      1. Cmr. Abendschein motioned to spend no more than \$300 on hosting the website with Web.com for the 2024 season it renews 2/7. Cmr. Horn seconded. Motion carried 7-0.
      2. Noted that the WWMD posted a PSA on social media and on the website regarding thin ice at this time of year. Always a valuable message
    - v. Legislative – Report attached
    - vi. Special Projects – Reports attached
      1. Waukesha Diversion Update and Report
        - a. Dam Level report will be getting shared with Racine County and the Fox River Commission (FRC) going forward to keep awareness high
      2. Review of current efforts on possible legal representation support for district
        - a. 4/10 firms responded to initial contact. Cmr. Uhler and Tom Mroczkowski will reach back out to all firms.
      3. Phase 2 of work to review riparian properties not on Tax Role
        - a. Dan, Luke and Greg are addressing
    - vii. Navigation Access/Hydraulic Management
      1. Still focused on issue regarding Site X as a primary need for this project move forward. Hoping to hear info form the Village in the near futrue
  - b. Approval of Commissioner Reports
    - i. Cmr. Alex motioned to approve the commissioner reports. Cmr. Francois seconded. Motion carried 7-0.
6. Community Regulatory Reports

- a. Town of Waterford
    - i. Advised of initial results of the Diversion project
    - ii. WPD purchased a new police boat that is more suited for our waterway.
    - iii. Town Police Chief retired.
      - 1. Retired on January 5th
      - 2. 11 applicants are being initially vetted by a police board made up of three law enforcement officials. Final 3 or 4 candidates will then be interviewed by Town Boad
  - b. Village of Waterford
    - i. Jefferson St. pier project moving forward.
    - ii. 18 boat slips
  - c. Fox River Commission
    - i. Cmr. Horn report last week's meeting was not held due to lack of quorum.
    - ii. Meeting moved to 1/19.
    - iii. 4<sup>th</sup> month in a row without enough quorum.
  - d. C.A.U.S.E.
    - i. No representative
7. Previous Business
8. New Business
9. Public's opportunity to address the Board
- a. Gary Hay – Clarification on location of Jefferson St. piers.
10. Adjournment
- a. Cmr McCormick motioned to adjourn the meeting. Cmr. Abendschein seconded. Motion carried 7-0.
  - b. Meeting adjourned at 7:33pm



## Waterford Waterway Management District Agenda

**Thursday January 18, 2024 6PM**

**This meeting will be held in person at the Waterford Town Hall and online using  
Zoom**

1. Call to Order
2. Review and act on meeting minutes
  - a. Previous Monthly Board Meeting Minutes 11/29
3. Review and act on Claims-since last meeting
4. Correspondence
5. Reports
  - a. Commission
    - i. Chairman's
    - ii. Aquatic Plant Management
      1. Possible new Off-Loading Location
    - iii. Treasurer's Report
    - iv. Information and Education
    - v. Legislative
    - vi. Special Projects
      1. Waukesha Diversion Update and Report
      2. Review of current efforts on possible legal representation support for district
      3. Phase 2 of work to review riparian properties not on Tax Role
    - vii. Navigation Access/Hydraulic Management
  - b. Approval of Commission Reports
6. Community Regulatory Reports
  - a. Town of Waterford
    - i. Advised of initial results of the Diversion project
  - b. Village of Waterford
  - c. Fox River Commission
  - d. C.A.U.S.E.
7. Previous Business
8. New Business
9. Public's opportunity to address the Board
10. Adjournment

Waterford WWMD is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/83232763786?pwd=M0RZcHNIN3NuSEwvki3VUpvWINIQT09>

Meeting ID: 832 3276 3786

Passcode: wwmd

Dial by your location

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

Meeting ID: 832 3276 3786

Passcode: 474730

Find your local number: <https://us06web.zoom.us/j/kcNPFfphG>

# Waterford Waterway Management District

## Claims Report

All Dates

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE
Diana Anderson					
12/31/2023	Bill	102	01/10/2024	500.00	500.00
<b>Total for Diana Anderson</b>				<b>\$500.00</b>	<b>\$500.00</b>
<b>TOTAL</b>				<b>\$500.00</b>	<b>\$500.00</b>

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# 1/18/2024 Treasurer's Report

Prepared on Sunday, January 14, 2024

Submitted by Luke Francois

## Financial Reports

Attached are the following financial reports:

### Fiscal Year 2024

- Profit & Loss vs. Budget Statement – Fiscal Year to Date
- Balance Sheet – As of meeting date
- Profit & Loss by Month – Fiscal Year to Date
- Profit & Loss Detail – Fiscal Year to Date
- General Journal Entries – Fiscal Year to Date
- Bank Statements and Reconciliation Reports

## Unfinished Business

### Vendor Documentation

Just a reminder that when a commissioner proposes to do business with a vendor this year, Diana and I will be asking for the following items:

- Completed IRS Form W-9 – this form certifies their employer ID number and what type of business they are. It is required for us to be able to issue 1099s. Vendors seem to all have them readily available but if they don't have this form, they can download it from the IRS here: <https://www.irs.gov/pub/irs-pdf/fw9.pdf>
- Current Certificate of Insurance with the WWMD listed as Additionally Insured
- Any proposals, contracts, or agreements

### New Business

#### 1099s

1099s were sent to vendors as well as the IRS and Wisconsin Department of Revenue. This is required by the IRS and Wisconsin Department of Revenue based on the amount we spent with them (>\$600 or any amount spent with an attorney) and their type of business (Sole Proprietorship, Partnership, LLC Partnership).

### CSB

The transition from one treasurer to another at Community State Bank was riddled with challenges. After completing the transition, the bank lost signature cards and did not have a record of the changeover. Once ironed out, I found myself with the inability to conduct on line banking and specifically bill pay. Bill pay was not in-operational for more than a month. Everything appears to be resolved at the moment.

### Audit

Baker Tilly is the auditor selected for the WWMD. To date Diana and I have submitted all requested items and answered all questions. The audit will continue through the month of January.

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# Waterford Waterway Management District

## Budget vs. Actuals: FY24 Budget - FY24 P&L

October 1 - November 29, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
Grant Income		24,800.00	-24,800.00	
Other		6,000.00	-6,000.00	
Interest Income	259.18		259.18	
<b>Total Other</b>	<b>259.18</b>	<b>6,000.00</b>	<b>-5,740.82</b>	<b>4.32 %</b>
Special Charge Revenue		370,000.00	-370,000.00	
<b>Total Income</b>	<b>\$259.18</b>	<b>\$400,800.00</b>	<b>\$ -400,540.82</b>	<b>0.06 %</b>
<b>GROSS PROFIT</b>	<b>\$259.18</b>	<b>\$400,800.00</b>	<b>\$ -400,540.82</b>	<b>0.06 %</b>
<b>Expenses</b>				
Administrative	500.00		500.00	
Admin Insurance	346.58	3,500.00	-3,153.42	9.90 %
Education Registrations		100.00	-100.00	
Meetings		1,500.00	-1,500.00	
Office Supplies	83.95	1,000.00	-916.05	8.40 %
Postage & P.O. Box Fee		125.00	-125.00	
Professional Expense	500.00	25,000.00	-24,500.00	2.00 %
Public Safety		6,100.00	-6,100.00	
Storage & Misc		500.00	-500.00	
<b>Total Administrative</b>	<b>1,430.53</b>	<b>37,825.00</b>	<b>-36,394.47</b>	<b>3.78 %</b>
<b>Aquatic Plant</b>				
AIS Treatment		25,000.00	-25,000.00	
APM Contingency		10,000.00	-10,000.00	
APM Insurance	377.50	6,000.00	-5,622.50	6.29 %
Equipment Maint. & Upgrades		20,000.00	-20,000.00	
Fuel		16,800.00	-16,800.00	
Labor		92,160.00	-92,160.00	
Launch Improvements		20,000.00	-20,000.00	
Navigation Treatments		25,000.00	-25,000.00	
Permitting		5,000.00	-5,000.00	
Storage	2,300.00	3,500.00	-1,200.00	65.71 %
Towing		3,500.00	-3,500.00	
Truck Lease		7,000.00	-7,000.00	
Weed Offload Sites		5,000.00	-5,000.00	
<b>Total Aquatic Plant</b>	<b>2,677.50</b>	<b>238,960.00</b>	<b>-236,282.50</b>	<b>1.12 %</b>
Contingency		10,000.00	-10,000.00	
<b>Depreciation Expense</b>				
Aquarius HM-620 Harvester Depreciation	2,211.25	26,535.00	-24,323.75	8.33 %
Aquarius TR-34 Trailer Depreciation	204.16	2,449.92	-2,245.76	8.33 %
Inland Lakes ILH7-450 Harvester Depreciation	1,341.66	16,099.92	-14,758.26	8.33 %
Trailer Conveyor Depreciation	633.33	7,599.96	-6,966.63	8.33 %
Transfer Barge Depreciation	2,000.00	24,000.00	-22,000.00	8.33 %
<b>Total Depreciation Expense</b>	<b>6,390.40</b>	<b>76,684.80</b>	<b>-70,294.40</b>	<b>8.33 %</b>
<b>Dredging/ESR</b>				

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Engineering		45,000.00	-45,000.00	
Legal		7,000.00	-7,000.00	
Mailings & Administrative		2,300.00	-2,300.00	
Meeting Space Rental		1,000.00	-1,000.00	
<b>Total Dredging/ESR</b>		<b>55,300.00</b>	<b>-55,300.00</b>	
Finance				
Grant Solicitation		15,000.00	-15,000.00	
<b>Total Finance</b>		<b>15,000.00</b>	<b>-15,000.00</b>	
Marketing, Info & Education				
Communication Management		1,000.00	-1,000.00	
Community Events & Sponsorship		750.00	-750.00	
Printed Newsletters		3,500.00	-3,500.00	
Printing Services		1,000.00	-1,000.00	
Website Hosting/Email Services	504.00	2,000.00	-1,496.00	25.20 %
<b>Total Marketing, Info &amp; Education</b>	<b>504.00</b>	<b>8,250.00</b>	<b>-7,746.00</b>	<b>6.11 %</b>
Special Projects				
Contingency		10,000.00	-10,000.00	
Library Launch Pier		33,600.00	-33,600.00	
<b>Total Special Projects</b>		<b>43,600.00</b>	<b>-43,600.00</b>	
<b>Total Expenses</b>	<b>\$11,002.43</b>	<b>\$485,619.80</b>	<b>\$ -474,617.37</b>	<b>2.27 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -10,743.25</b>	<b>\$ -84,819.80</b>	<b>\$74,076.55</b>	<b>12.67 %</b>
<b>NET INCOME</b>	<b>\$ -10,743.25</b>	<b>\$ -84,819.80</b>	<b>\$74,076.55</b>	<b>12.67 %</b>

# Waterford Waterway Management District

## Balance Sheet

As of January 18, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking - CSB	1,476.31
Money Market - CSB	287,122.75
<b>Total Bank Accounts</b>	<b>\$288,599.06</b>
Accounts Receivable	
Accounts Receivable	370,875.00
<b>Total Accounts Receivable</b>	<b>\$370,875.00</b>
Other Current Assets	
Prepaid Expenses	0.00
Prepaid Inland Marine Insurance	2,641.50
Prepaid Liability Insurance	2,658.01
Prepaid Trailer Conv Insurance	756.00
Prepaid Workers Compensation	461.25
<b>Total Prepaid Expenses</b>	<b>6,516.76</b>
<b>Total Other Current Assets</b>	<b>\$6,516.76</b>
<b>Total Current Assets</b>	<b>\$665,990.82</b>
Fixed Assets	
Aquarius HM-620 Harvester	
Accum Depr - Aquarius HM-620 Harvester	-6,633.75
Asset - Aquarius HM-620 Harvester	265,350.00
<b>Total Aquarius HM-620 Harvester</b>	<b>258,716.25</b>
Aquarius TR-34 Trailer	24,500.00
Accum Depr - Aquarius TR-34 Trailer	-612.48
<b>Total Aquarius TR-34 Trailer</b>	<b>23,887.52</b>
Inland Lakes ILH7-450 Harvester	
Accum Depr - Inland Lakes ILH7-450 Harvester	-7,227.65
Asset - Inland Lakes ILH7-450 Harvester	160,999.99
<b>Total Inland Lakes ILH7-450 Harvester</b>	<b>153,772.34</b>
Trailer Conveyor	
Accum Depr - Trailer Conveyor	-20,266.56
Asset - Trailer Conveyor	38,000.00
<b>Total Trailer Conveyor</b>	<b>17,733.44</b>
Transfer Barge	
Accum Depr - Transfer Barge	-54,000.00
Asset - Transfer Barge	120,000.00
<b>Total Transfer Barge</b>	<b>66,000.00</b>
<b>Total Fixed Assets</b>	<b>\$520,109.55</b>
<b>TOTAL ASSETS</b>	<b>\$1,186,100.37</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	



	TOTAL
Current Liabilities	
Other Current Liabilities	
Current portion of Transfer Barge financing	24,000.00
<b>Total Other Current Liabilities</b>	<b>\$24,000.00</b>
<b>Total Current Liabilities</b>	<b>\$24,000.00</b>
Long-Term Liabilities	
Long Term Portion of Transfer Barge Financing	48,000.00
<b>Total Long-Term Liabilities</b>	<b>\$48,000.00</b>
<b>Total Liabilities</b>	<b>\$72,000.00</b>
Equity	
Retained Earnings	767,444.37
Net Income	346,656.00
<b>Total Equity</b>	<b>\$1,114,100.37</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,186,100.37</b>

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# Waterford Waterway Management District

## Profit and Loss by Month October 2023 - September 2024

	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 2024	JUN 2024	JUL 2024	AUG 2024	SEP 2024	TOTAL
<b>Income</b>													
Other													\$0.00
Interest Income	259.18	296.68	456.53										\$1,012.39
<b>Total Other</b>	<b>259.18</b>	<b>296.68</b>	<b>456.53</b>										<b>\$1,012.39</b>
Special Charge Revenue				370,875.00									\$370,875.00
<b>Total Income</b>	<b>\$259.18</b>	<b>\$296.68</b>	<b>\$456.53</b>	<b>\$370,875.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$371,887.39</b>
<b>GROSS PROFIT</b>													
	<b>\$259.18</b>	<b>\$296.68</b>	<b>\$456.53</b>	<b>\$370,875.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$371,887.39</b>
<b>Expenses</b>													
Administrative		500.00											\$500.00
Admin Insurance	346.58	346.58	346.58	346.58	346.58	346.58	346.58	346.58	346.58	346.58	346.58	346.62	\$4,159.00
Office Supplies		83.95											\$83.95
Professional Expense	500.00												\$500.00
<b>Total Administrative</b>	<b>846.58</b>	<b>930.53</b>	<b>346.58</b>	<b>346.58</b>	<b>346.58</b>	<b>346.58</b>	<b>346.58</b>	<b>346.58</b>	<b>346.58</b>	<b>346.58</b>	<b>346.58</b>	<b>346.62</b>	<b>\$5,242.95</b>
Aquatic Plant													\$0.00
APM Insurance	377.50	377.50	377.50	377.50	377.50	377.50	377.50	377.50	377.50	377.50	377.50	377.50	\$4,530.00
Storage		2,300.00											\$2,300.00
<b>Total Aquatic Plant</b>	<b>377.50</b>	<b>2,677.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>\$6,830.00</b>
<b>Depreciation Expense</b>													
													\$0.00
Aquarius HM-620 Harvester Depreciation	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	\$26,535.00
Aquarius TR-34 Trailer Depreciation	204.16	204.16	204.16	204.16	204.16	204.16	204.16	204.16	204.16	204.16	204.16	204.16	\$2,449.92
Inland Lakes ILH7-450 Harvester Depreciation	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	\$16,099.92
Trailer Conveyor Depreciation	633.33	633.33	633.33	633.33	633.33	633.33	633.33	633.33	633.33	633.33	633.33	633.33	\$7,599.96
Transfer Barge Depreciation	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	\$24,000.00
<b>Total Depreciation Expense</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>\$76,684.80</b>
Marketing, Info & Education													\$0.00
Website Hosting/Email Services	504.00												\$504.00
<b>Total Marketing, Info &amp; Education</b>	<b>504.00</b>												<b>\$504.00</b>
<b>Total Expenses</b>	<b>\$8,118.48</b>	<b>\$9,998.43</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.52</b>	<b>\$89,261.75</b>
<b>NET OPERATING INCOME</b>	<b>\$ -7,859.30</b>	<b>\$ -9,701.75</b>	<b>\$ -6,657.95</b>	<b>\$363,760.52</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.52</b>	<b>\$282,625.64</b>
<b>NET INCOME</b>	<b>\$ -7,859.30</b>	<b>\$ -9,701.75</b>	<b>\$ -6,657.95</b>	<b>\$363,760.52</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.52</b>	<b>\$282,625.64</b>

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# Waterford Waterway Management District

## Profit and Loss Detail

October 1 - November 29, 2023

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Income/Expenses								
Income								
Other								
Interest Income								
10/31/2023	Deposit	INTEREST				Money Market - CSB	241.73	241.73
10/31/2023	Deposit	INTEREST				Checking - CSB	17.45	259.18
<b>Total for Interest Income</b>							<b>\$259.18</b>	
<b>Total for Other</b>							<b>\$259.18</b>	
<b>Total for Income</b>							<b>\$259.18</b>	
Expenses								
Administrative								
11/28/2023	Bill	101	Diana Anderson		admin work November	Accounts payable	500.00	500.00
<b>Total for Administrative</b>							<b>\$500.00</b>	
Admin Insurance								
10/31/2023	Journal Entry	FY24-01			Monthly Liability Insurance Expense	-Split-	295.33	295.33
10/31/2023	Journal Entry	FY24-01			Monthly Workers Compensation Expense	-Split-	51.25	346.58
<b>Total for Admin Insurance</b>							<b>\$346.58</b>	
Office Supplies								
11/02/2023	Expense		EaseUS		EaseUS PDF Editor	Checking - CSB	83.95	83.95
<b>Total for Office Supplies</b>							<b>\$83.95</b>	
Professional Expense								
10/23/2023	Bill	100	Diana Anderson		Monthly administrator expense	Accounts payable	500.00	500.00
<b>Total for Professional Expense</b>							<b>\$500.00</b>	
<b>Total for Administrative with sub-accounts</b>							<b>\$1,430.53</b>	
Aquatic Plant								
APM Insurance								
10/31/2023	Journal Entry	FY24-01			Monthly Inland Marine Insurance Expense	-Split-	293.50	293.50
10/31/2023	Journal Entry	FY24-01			Monthly Trailer Conveyor Insurance Expense	-Split-	84.00	377.50
<b>Total for APM Insurance</b>							<b>\$377.50</b>	
Storage								
11/02/2023	Bill		Dan Meier		Harvester storage	Accounts payable	2,300.00	2,300.00
<b>Total for Storage</b>							<b>\$2,300.00</b>	
<b>Total for Aquatic Plant</b>							<b>\$2,677.50</b>	
Depreciation Expense								
Aquarius HM-620 Harvester Depreciation								
10/31/2023	Journal Entry	FY24-01			Monthly Aquarius HM-520 Harvester Depreciation Expense	-Split-	2,211.25	2,211.25
<b>Total for Aquarius HM-620 Harvester Depreciation</b>							<b>\$2,211.25</b>	
Aquarius TR-34 Trailer Depreciation								
10/31/2023	Journal Entry	FY24-01			Monthly Aquarius TM-34 Trailer Depreciation Expense	-Split-	204.16	204.16
<b>Total for Aquarius TR-34 Trailer Depreciation</b>							<b>\$204.16</b>	
Inland Lakes ILH7-450 Harvester Depreciation								
10/31/2023	Journal Entry	FY24-01			Monthly Inland Lakes ILH7-450 Harvester Depreciation Expense	-Split-	1,341.66	1,341.66
<b>Total for Inland Lakes ILH7-450 Harvester Depreciation</b>							<b>\$1,341.66</b>	
Trailer Conveyor Depreciation								
10/31/2023	Journal Entry	FY24-01			Monthly Trailer Conveyor Depreciation Expense	-Split-	633.33	633.33
<b>Total for Trailer Conveyor Depreciation</b>							<b>\$633.33</b>	
Transfer Barge Depreciation								
10/31/2023	Journal Entry	FY24-01			Monthly Transfer Barge Depreciation Expense	-Split-	2,000.00	2,000.00

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>Total for Transfer Barge Depreciation</b>							<b>\$2,000.00</b>	
<b>Total for Depreciation Expense</b>							<b>\$6,390.40</b>	
Marketing, Info & Education								
Website Hosting/Email Services								
10/18/2023	Bill	c913cfaa-3765-4562-a	Microsoft		Microsoft 365 annual renewal	Accounts payable	504.00	504.00
<b>Total for Website Hosting/Email Services</b>							<b>\$504.00</b>	
<b>Total for Marketing, Info &amp; Education</b>							<b>\$504.00</b>	
<b>Total for Expenses</b>							<b>\$11,002.43</b>	
<b>Net Income</b>							<b>\$ -</b>	
							<b>10,743.25</b>	

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# Waterford Waterway Management District

## General Journal

October 1 - November 29, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	DEBIT	CREDIT
10/31/2023	Journal Entry	FY24-01		Monthly Liability Insurance Expense	Administrative:Admin Insurance	\$295.33	
				Monthly Liability Insurance Expense	Prepaid Expenses:Prepaid Liability Insurance		\$295.33
				Monthly Workers Compensation Expense	Administrative:Admin Insurance	\$51.25	
				Monthly Workers Compensation Expense	Prepaid Expenses:Prepaid Workers Compensation		\$51.25
				Monthly Inland Marine Insurance Expense	Aquatic Plant:APM Insurance	\$293.50	
				Monthly Inland Marine Insurance Expense	Prepaid Expenses:Prepaid Inland Marine Insurance		\$293.50
				Monthly Trailer Conveyor Insurance Expense	Aquatic Plant:APM Insurance	\$84.00	
				Monthly Trailer Conveyor Insurance Expense	Prepaid Expenses:Prepaid Trailer Conv Insurance		\$84.00
				Monthly Trailer Conveyor Depreciation Expense	Depreciation Expense:Trailer Conveyor Depreciation	\$633.33	
				Monthly Trailer Conveyor Depreciation Expense	Trailer Conveyor:Accum Depr - Trailer Conveyor		\$633.33
				Monthly Transfer Barge Depreciation Expense	Depreciation Expense:Transfer Barge Depreciation	\$2,000.00	
				Monthly Transfer Barge Depreciation Expense	Transfer Barge:Accum Depr - Transfer Barge		\$2,000.00
				Monthly Inland Lakes ILH7-450 Harvester Depreciation Expense	Depreciation Expense:Inland Lakes ILH7-450 Harvester Depreciation	\$1,341.66	
				Monthly Inland Lakes ILH7-450 Harvester Depreciation Expense	Inland Lakes ILH7-450 Harvester:Accum Depr - Inland Lakes ILH7-450 Harvester		\$1,341.66
				Monthly Aquarius HM-520 Harvester Depreciation Expense	Depreciation Expense:Aquarius HM-620 Harvester Depreciation	\$2,211.25	
				Monthly Aquarius HM-520 Harvester Depreciation Expense	Aquarius HM-620 Harvester:Accum Depr - Aquarius HM-620 Harvester		\$2,211.25
				Monthly Aquarius TM-34 Trailer Depreciation Expense	Depreciation Expense:Aquarius TR-34 Trailer Depreciation	\$204.16	
				Monthly Aquarius TM-34 Trailer Depreciation Expense	Aquarius TR-34 Trailer:Accum Depr - Aquarius TR-34 Trailer		\$204.16
						<b>\$7,114.48</b>	<b>\$7,114.48</b>
<b>TOTAL</b>						<b>\$7,114.48</b>	<b>\$7,114.48</b>



1500 Main Street, Union Grove, WI 53182

# Statement Ending 12/29/2023

WATERFORD WATERWAY

Page 1 of 4

Account Number: [REDACTED]

RETURN SERVICE REQUESTED

WATERFORD WATERWAY  
MANAGEMENT DISTRICT  
415 N MILWAUKEE ST  
WATERFORD WI 53185-4434

## Managing Your Accounts

- MAIN OFFICE COMMUNITY STATE BANK
- MAILING ADDRESS 1500 MAIN ST UNION GROVE, WI 53182
- ONLINE CSB.BANK
- CUSTOMER SUPPORT 262.878.3763

**New Realtime Alerts Have Arrived!**

SECURITY BALANCE TRANSACTION TRANSFER ATM

Enroll and manage alerts through CSB Online Banking or the CSB Simple Banking App.

CSB.bank

Thank you for supporting your local community!

## Summary of Accounts



Managing your accounts has never been easier. You can open a new account, make changes to your existing accounts, pay bills, sign up for account alerts, and manage your account using CSB Online Banking.



Visit us online: [CSB.bank](https://www.csb.bank) or scan the mobile code using your smartphone.

Account Type	Account Number	Ending Balance
MUNI CKING W/INT	[REDACTED]	\$1,476.31



**MUNI CKING W/INT**

**Account Summary**

Date	Description	Amount
12/01/2023	<b>Beginning Balance</b>	<b>\$1,275.80</b>
	2 Credit(s) This Period	\$3,000.51
	2 Debit(s) This Period	\$2,800.00
12/29/2023	<b>Ending Balance</b>	<b>\$1,476.31</b>

**Interest Summary**

Description	Amount
Interest Earned From 12/01/2023 Through 12/29/2023	
Annual Percentage Yield Earned	0.20%
Interest Days	29
Interest Earned	\$0.51
Interest Paid This Period	\$0.51
Interest Paid Year-to-Date	\$61.93
Average Ledger Balance	\$3,199.93

**Account Activity**

Post Date	Description	Debits	Credits	Balance
12/01/2023	<b>Beginning Balance</b>			<b>\$1,275.80</b>
12/04/2023	Transfer for December Bill Payment		\$3,000.00	\$4,275.80
12/21/2023	CHECK # 2011	\$2,300.00		\$1,975.80
12/27/2023	CHECK # 2012	\$500.00		\$1,475.80
12/29/2023	INTEREST		\$0.51	\$1,476.31
12/29/2023	<b>Ending Balance</b>			<b>\$1,476.31</b>

**Checks Cleared**

Check #	Date	Amount	Check #	Date	Amount
2011	12/21/2023	\$2,300.00	2012	12/27/2023	\$500.00

\* Indicates skipped check number

**Daily Balances**

Date	Amount	Date	Amount
12/04/2023	\$4,275.80	12/27/2023	\$1,475.80
12/21/2023	\$1,975.80	12/29/2023	\$1,476.31

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
<b>Total Overdraft Fees</b>	\$0.00	\$0.00
<b>Total Returned Item Fees</b>	\$0.00	\$0.00

Waterford Waterway Management District

Checking - CSB, Period Ending 12/29/2023

RECONCILIATION REPORT

Reconciled on: 01/13/2024

Reconciled by: Diana Anderson

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	1,275.80
Interest earned	0.51
Checks and payments cleared (2)	-2,800.00
Deposits and other credits cleared (1)	3,000.00
Statement ending balance	<u>1,476.31</u>

Register balance as of 12/29/2023 1,476.31

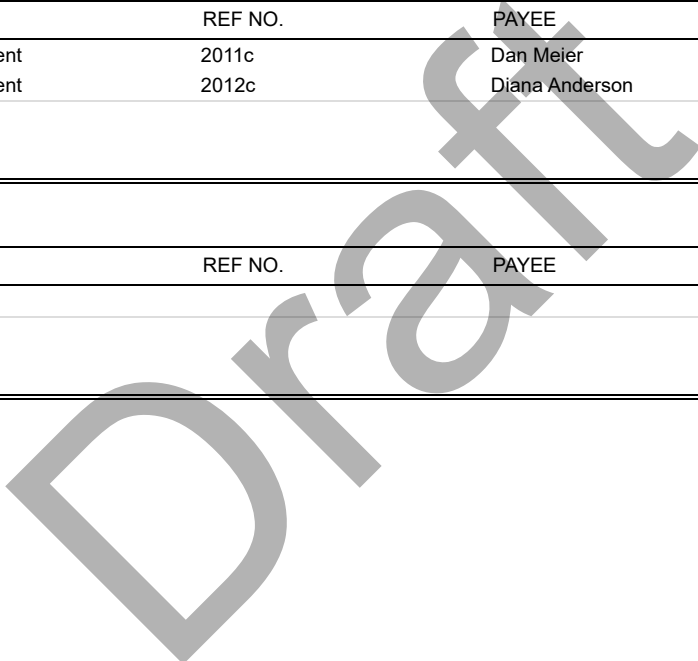
Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/19/2023	Bill Payment	2011c	Dan Meier	-2,300.00
12/19/2023	Bill Payment	2012c	Diana Anderson	-500.00
<b>Total</b>				<b>-2,800.00</b>

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/04/2023	Transfer			3,000.00
<b>Total</b>				<b>3,000.00</b>







1500 Main Street, Union Grove, WI 53182

RETURN SERVICE REQUESTED

WATERFORD WATERWAY  
MANAGEMENT DISTRICT  
415 N MILWAUKEE ST  
WATERFORD WI 53185-4434

# Statement Ending 12/29/2023

WATERFORD WATERWAY

Page 1 of 4

Account Number [REDACTED]

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- MAILING ADDRESS 1500 MAIN ST UNION GROVE, WI 53182
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## Summary of Accounts



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Account Type	Account Number	Ending Balance
MUNICIPAL MMIA	[REDACTED]	\$287,122.75



**MUNICIPAL MMIA-**

**Account Summary**

Date	Description	Amount
12/01/2023	<b>Beginning Balance</b>	<b>\$289,666.73</b>
	1 Credit(s) This Period	\$456.02
	1 Debit(s) This Period	\$3,000.00
12/29/2023	<b>Ending Balance</b>	<b>\$287,122.75</b>

**Interest Summary**

Description	Amount
Interest Earned From 12/01/2023 Through 12/29/2023	
Annual Percentage Yield Earned	2.02%
Interest Days	29
Interest Earned	\$456.02
Interest Paid This Period	\$456.02
Interest Paid Year-to-Date	\$10,400.63
Average Ledger Balance	\$286,977.07

**Account Activity**

Post Date	Description	Debits	Credits	Balance
12/01/2023	<b>Beginning Balance</b>			<b>\$289,666.73</b>
12/04/2023	Transfer for December Bill Payment	\$3,000.00		\$286,666.73
12/29/2023	INTEREST		\$456.02	\$287,122.75
12/29/2023	<b>Ending Balance</b>			<b>\$287,122.75</b>

**Daily Balances**

Date	Amount	Date	Amount
12/04/2023	\$286,666.73	12/29/2023	\$287,122.75

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
<b>Total Overdraft Fees</b>	\$0.00	\$0.00
<b>Total Returned Item Fees</b>	\$0.00	\$0.00

Waterford Waterway Management District

Money Market - CSB, Period Ending 12/29/2023

RECONCILIATION REPORT

Reconciled on: 01/13/2024

Reconciled by: Diana Anderson

Any changes made to transactions after this date aren't included in this report.

Summary

USD

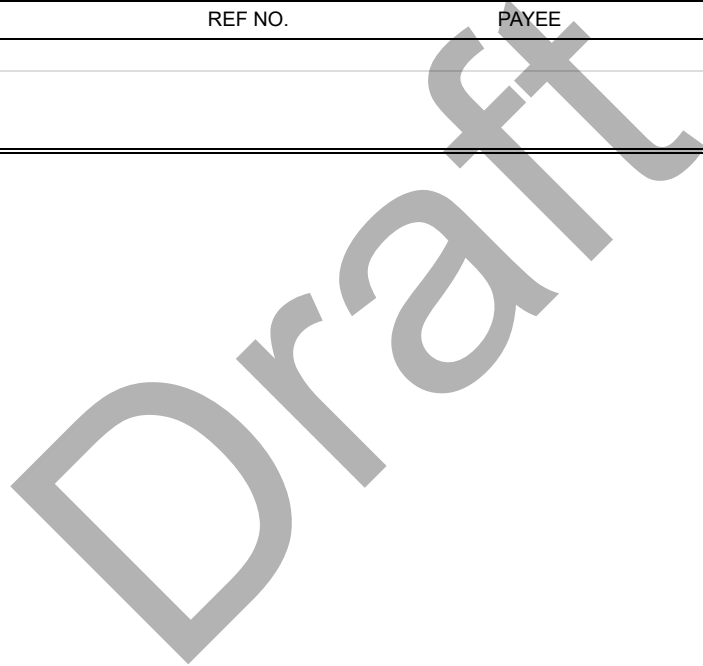
Statement beginning balance.....	289,666.73
Interest earned.....	456.02
Checks and payments cleared (1).....	-3,000.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>287,122.75</u>

Register balance as of 12/29/2023..... 287,122.75

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/04/2023	Transfer			-3,000.00
<b>Total</b>				<b>-3,000.00</b>





## Waterford Waterway Management District

### Information and Education Committee

1.17.2024

**Chairperson:** Alex Abendschein

**Committee Members:** Megan Dickenson-Corey, Maureen Vander Sanden, Sami Abendschein, and Patty Schilz

**Riparian Owner Communication:** The only communication throughout the past month has been in regard to ice safety and events happening on the waterway.

Pier talks should begin in February with updates about dredging hopefully.

The committee will begin work on communication strategies focused on dredging efforts. This communication will coincide with dredging efforts and the timeline as it might lay out.

#### Website

We will need to make a decision on how to move forward with billing. Please see the motion below. This is part of the switch from Constant Contact to Web.com hosting. Plan changes on February 7, 2024.

Motion to spend no more than \$300 on hosting the website with Web.com for the 2024 season.

Basic Plan	Premium Plan	Business Plan	eCommerce Plan
<b>\$1.95</b> /mo billed yearly at \$23.40	<b>\$21.95</b> /mo billed yearly at \$263.40	<b>\$24.95</b> /mo billed yearly at \$299.40	<b>\$32.95</b> /mo billed yearly at \$395.40
<a href="#">Pay Now</a>	<a href="#">Upgrade to Premium</a>	<a href="#">Upgrade to Business</a>	<a href="#">Upgrade to eCommerce</a>
Intelligent Site Builder	Intelligent Site Builder	Intelligent Site Builder	Intelligent Site Builder
Free Hosting	Free Hosting	Free Hosting	Free Hosting
24/7 Chat and Email Support	24/7 Chat and Email Support	24/7 Chat and Email Support	24/7 Chat and Email Support
Connect your Domain	Connect your Domain	Connect your Domain	Connect your Domain

#### Constant Contact Engagement:

**Current # of Email Subscribers:** 619

**Website (past 30 days):** 227 Unique Visitors 335 Page Views

**Facebook Engagement (past 30 days):** Followers: 1,384 Reach: 133

**Changing our world, One drop at a time.**

## WWMD Special Projects Waukesha Water Diversion Report

The WWMD has continued to develop a system of recording and tracking rainfall and its correlation with Waterford Dam gauge levels in an effort to show any difference between pre and post Waukesha water diversion values. The location chosen for rainfall data is Waukesha. Waukesha is central to the Fox River watershed north of the Waterford dam.

Volunteer Tom Mroczkowski has been working on developing a spreadsheet, and sourcing and inputting data, to support this effort.

This excel file is located within the WWMD SharePoint site and will be updated going forward. I have granted Tom access to this one file so he may make the updates.

I would like to work with the I&E chair to get this information shared on the WWMD website for riparian consumption.

It is my opinion that if we see any lower than typical water levels, it will not be until the dry summer months.

Respectfully submitted,

Commissioner Dan Schultz  
WWMD Secretary

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**Waterford Waterway Management District  
Navigation and Hydraulic Management Committee Report  
01.16.2024**

There has been no change in status as of yet regarding “site X”. We believe that the developer, who is unlikely to break ground on new construction of residential spec homes in winter, is delaying the closing date so as to hold off on paying taxes as long as possible, or until the ground has thawed so they can begin moving dirt.

We have been in communications with both Hey & Associates as well as K & A regarding engineering of site X and with Aldridge regarding additional potential disposal sites that could lead to a reduction in costs.

From a contractual perspective we have further developed the land lease agreement and temporary easement documents for landowners who we will work with, both for access and for muck storage/spreading. Thank you to Scott Uhler for his legal help and review of these documents.

We look forward to the real estate closing on site X in the coming months, which is required in order to move forward with our project.

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